

OBJECT LOAN OFFER:

Thank you for your interest in making an object loan offer to the Hellenic Museum. Please complete the mandatory fields and email you completed form to sara.prica@hellenic.org.au or print and mail it to:
Curator, Hellenic Museum, 280 William Street, Melbourne, VIC 3000

Contact Details

Title:

Name:

Surname:

Telephone:

Mobile Number:

Email:

Owner

Acting on behalf of owner

Is your offer a loan?

Yes

No

Unsure

Please tell us about the item/s you would like to loan:

Object/Collection Description:

What is the history of the object/collection?

When, where and by whom was it made, owned or used?

What stories surround the object or the people connected to it?

What condition is the object in?

Dimensions: *(Millimetres or Centimetres)*

Height:

X

Width:

X

Depth:

Any other information about the story surrounding the object or the object itself (e.g. any distinguishing features, serial numbers, trade marks)

Any other information you may think is relevant?

PHOTOGRAPHS: To assess loan offers, we require photographs of the item/s. Please position a ruler beside the item/s in the photos to provide a sense of scale. It is also helpful to take photos from several different angles. Please attach your images to the return email (**must be less than 3MB in size and of jpg, jpeg or pdf type**); or include a print or prints and mail it with this form. Please do not send any original images in the mail as we cannot return it to you.

The Museum Acquisition Committee assess all loan offers on a case-by-case basis. It may take several weeks to several months before a decision is made, particularly when regarding larger collections. We receive many generous offers and have strict guidelines pertaining to our Acquisitions & Exhibitions policy. There is no guarantee that the Hellenic Museum will be able to accept items that are offered for loan or donation. Please don't bring your object/s or collection in to the museum. If the museum is assessing your offer and believe it necessary to see the object/s or collection, the Curator will be in touch.

We are collecting this information to contact you about your offer. Please read the Hellenic Museum's privacy policy here: <https://www.hellenic.org.au/privacy-policy> regarding what we do with your information.